

NEW FEATURES IN BASWARE INVOICEREADY VERSION 9.40.5.0

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SaaS customers (Software as a Service). Some of the new features may require implementation work.

On-Premise customers. Some of the new features may require license expansion and/or implementation work.

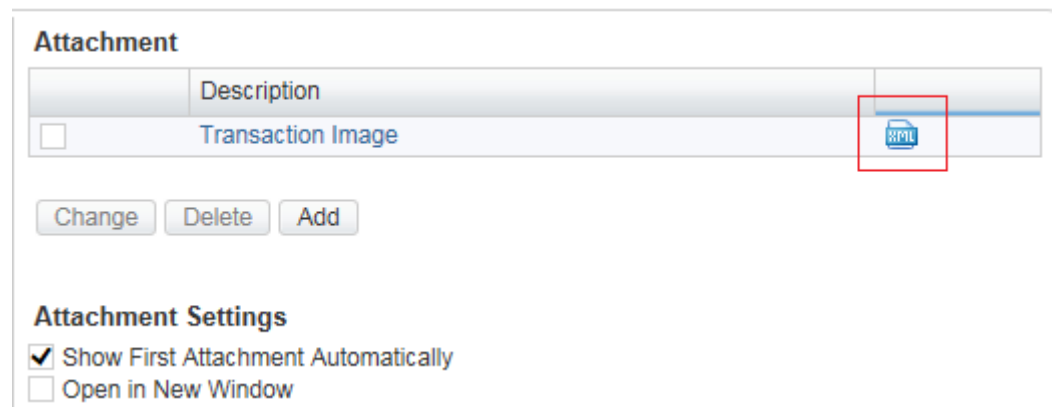
Please contact Basware customer support if necessary for new feature usage.

1 New Keywords for Supplier Import

Now it is possible to import information of the required requisition order language. This feature is useful for customers who are using InvoiceReady requisition feature and operate in multi-language environment. We have now also possibility to define order method during supplier import (telephone/email).

2 Easy Access to Finvoice Attachment

Now it is possible to download a copy of the original e-invoice (Finvoice standard) material. This can be useful for instance when studying for the root cause for problems related to real e-invoices as sent by suppliers. Note that this option is available only when invoice has been a genuine e-invoice sent by supplier. With manually entered invoices this icon is not visible.



Above. Finvoice upload icon as seen in the attachment window.

3 Process Purchase Invoices - Improvements

3.1 Unit Column Added

Unit column has been added as a new column in Process Purchase Invoices screen. This information can be useful for customer main users.

Company	Unit	Supplier	Order Ref.	Invoice Number
Basware Oyj (demo)	FiMa IFRS Development	Absor Ltd/Isd	AM10021	867515

Above – Unit column added to Process Purchase Invoices screen.

3.2 Bundle Re-Matching Possibility

Previously if auto-matching had failed for some reason (for instance PO data was missing) it was possible to retry auto-matching after initial trial had failed. This option became possible with version 9.40.2.0. This re-attempt was only possible to do manually one invoice at a time. It was not possible to do auto-match for many or all un-matched invoices at the same time.

To save effort bundle match option has been added for invoices which are saved 'In Matching' status. This feature allows user to select multiple or all invoices and then attempt auto-matching again by pressing 'Match' button.

When auto-matching has been attempted in this way user can see information on Transfer log of the results of this action.

Process Purchase Invoice

Company:
BasWare Inc.

Unit:

Supplier:

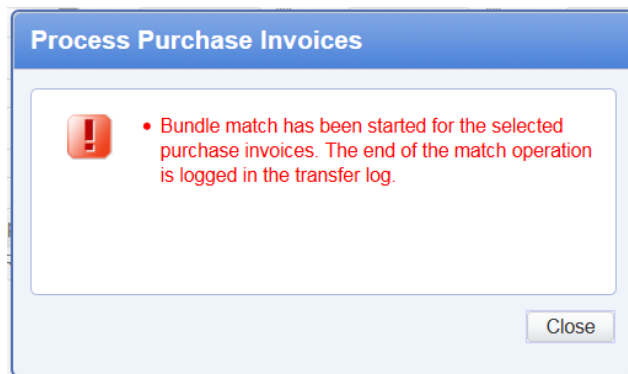
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Company	S
<input type="checkbox"/>		BasWare Inc.	E
<input type="checkbox"/>		BasWare Inc.	E
<input type="checkbox"/>		BasWare Inc.	E
<input type="checkbox"/>		BasWare Inc.	E

Total 17 Items 34,515.83 USD

Match

Above. Selection options for one/all invoices and match button which activate retrieval for auto-matching for the selected invoices.

Below. Message which is shown to user when bundle re-match has been initiated.



Below. Automatic matching may fail for multiple reasons. InvoiceReady log entry can give user additional information on the reason.

Comment

15/09/2017 11:00 Cash, Linda (Matching) 1 / 7

Automatic matching failed, because exchange rate was not found to calculate the matching tolerance.

Below. Transfer log entry is also written when bundle match has been done.

Transfer Log Page 1/1 Previous | Next

Date Range: 15/9/2017 - 15/9/2017 User: Organizational Level: All Item: All

Time	User	Organizational Level	Item	Source System	Target System	Qty	Sum	Status
15/09/2017 11:00	Cash, Linda	Basware Inc.	Purchase Invoices	Bundle match	InvoiceReady	1	0.00	Error

Below. From time column link user can see more information of the re-match.

Additional Information on the Transfer	
Error Location	Error Description
Invoice Number PO381	Automatic matching failed, because exchange rate was not found to calculate the matching tolerance.
<input type="button" value="Return"/>	

3.3 Company selection changed

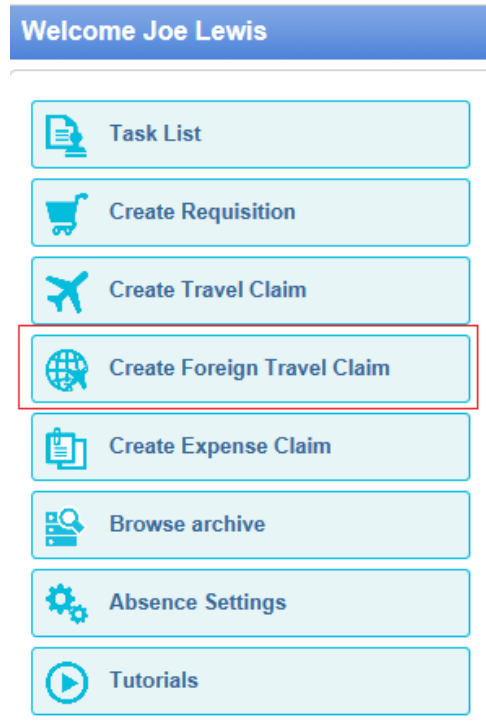
Previously company selection offered possibility to select either a specific company or all as filter criteria on this screen. This selection now offers possibility to select group of company. This allows user to see invoices from same group of company at the same time.

Process Purchase Invoices

<p>Company: <input style="border: none; width: 90%;" type="text" value="Basware Inc."/></p> <p>Unit: <input style="width: 90%;" type="text"/></p> <p>Supplier: <input style="width: 90%;" type="text"/></p>	<p>Invoice Date: <input style="width: 40%;" type="text"/> - <input style="width: 40%;" type="text"/> </p> <p>Voucher Date: <input style="width: 40%;" type="text"/> - <input style="width: 40%;" type="text"/> </p> <p>Due Date: <input style="width: 40%;" type="text"/> - <input style="width: 40%;" type="text"/> </p>
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4 Welcome Page - New Quick Link

Create Foreign Travel Claim quick link has been added to Welcome page.



Above. New quick link.

New quick link is shown for users with user rights containing L3 (Travel Claims) as well as suitable user profile which allows usage this functionality.

5 Shortcut to Posting Templates

Posting template function has been available to assist reducing work related to creating posting. Previously posting template maintenance function has been accessible only via Chart of Accounts maintenance screen. Downside from this has been that accessing posting rules has required user to stop posting and that not all users can be given access to this function.

Now posting templates can be created and edited also via Posting Function. This makes the feature easily accessible for those users who wish to use it.



Above. Posting template maintenance is easy to find and access directly from posting.

6 User List with Processing Limit

Now it is possible to list all users who have processing limit defined in InvoiceReady. This list can be useful for instance for internal audit purposes.

This list can be created by accessing function Settings|User Data|Processing Limits.

This function offers now a possibility to switch between alternative views 'Single User' and 'All Users'. When latter is selected InvoiceReady lists all users with their related processing limits.

When Single User view is selected this function operates as previously allowing maintenance of individual user limits.

Above. View with Single User selection.

User	Company	Transaction Type
Tarkastaja, Timo	Basware Inc.	All
Wilson, Donna	Basware Inc.	All
Carrie, Joe	Basware Inc.	All

Above. View with All Users selection.

Transfer to	Start Date	End Date
Supervisor		
Supervisor		
Supervisor		
Supervisor		

Above. User list can be exported to spreadsheet by taking mouse over the 'End Date' column. This shows user possibility to export data to spreadsheet.

7 Import interfaces – Constancy of the File and Hash Calculation

The scheduled import features of the program have been improved. Previously it was possible to import same data file multiple times, where import did not produce any new data or changes to the existing data. This unnecessary upload caused needless load to the InvoiceReady system.

With improved logic InvoiceReady will first check the material and see if it has changed or not. This is called 'Hash calculation'. If hash calculation shows that there are no changes import will not be done. Transfer log will contain a log entry if import was skipped due to unchanged import material. InvoiceReady uses hash calculation to verify if data has changed or not. This feature does not require any actions from customers to enable use of this. This feature is now applied to following interfaces:

- Suppliers
- Charts of Accounts
- Posting Dimensions
- Payment Date Feedback
- Exchange Rates
- Catalog Products
- Purchase Order Data

Qty	Sum	Status
0	0.00	Error

Above and below. Note that while transfer log states 'error' when this logic is being applied, details will show the cause being unchanged data.

Error
The import was skipped due to unchanged material

8 Holvi Bank Connection – Finland specific

Now it is possible to use Holvi bank account details when saving bank connection details.

9 Supported Browsers

InvoiceReady has been tested and can be used with following browsers:

- Chrome 60 version on Microsoft Windows and Apple Mac OS X workstations
- Firefox 55 version on Microsoft Windows and Apple Mac OS X workstations

Instead of opening PDF images within the browser window on Apple Mac OS X workstations, an extension such as PDF.js by Mozilla Labs is recommended to be added to Firefox browsers.

- Microsoft Edge 38.14393.1066.0 on Microsoft Windows 10 workstations
- Internet Explorer 11 on Microsoft Windows workstations